



PHILIPPINE INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

GARCA

GEOGRAPHICAL AREAS, REGIONS, CHAPTERS AND AFFILIATES

CHAPTER AWARDS CRITERIA

FY 2020-2021



1.

**PROFESSIONAL
GROWTH AND
DEVELOPMENT
(40PTS)**

CRITERIA

DETAILS OF CRITERIA

- 1.1 Chapter – Sponsored Seminars/Conferences (6) OR Webinars (12) or a combination of Seminars/Conferences and Webinars with the equivalent value of 1 Seminar = 2 Webinars 20PTS
- 1.2 Increase in Attendance in Seminars 5PTS For ALL seminars held during the year, the AVERAGE number of participants should increase by 20% over the ff:
- | | |
|------------|------|
| Category A | : 40 |
| Category B | : 30 |
| Category C | : 20 |
| Category D | : 15 |
- 1.3 Participation in Conventions 5PTS
- 1.4 Accountancy Week Celebration 10PTS



2.

**MEMBERSHIP GROWTH
AND RETENTION
(13PTS)**

Actual Growth 10PTS

GROWTH RATE

- 1% TO 4% - 3 PTS
- 5% TO 9% - 5 PTS
- 10% TO 14% - 7 PTS
- 15% AND ABOVE - 10 PTS

OR

NET INCREASE IN MEMBERSHIP (Additional member by Chapter Category)

A	B	C	
21-30	11-20	6-10	3 PTS
31-40	21-30	11-20	5 PTS
41-50	31-40	21-30	7 PTS
OVER 50	OVER 40	OVER 30	10 PTS

Note: Points earned by the chapter will be based on the more favorable between the actual percentage growth rate and the absolute number of new members.

MEMBERSHIP RETENTION

At least 80% of MGS as of July 1, 2020 should be retained 3 PTS



3.

**3. COMMUNITY PROJECTS
AND SOCIAL
INVOLVEMENT PROJECTS
(5PTS)**

COMMUNITY PROJECTS /SOCIAL INVOLVEMENT PROJECTS

3PTS

(Any of the following)

1. Conduct Accounting (PPSAS) and Taxation seminars for Barangay and Local Government Units Finance Officers/Accountants at least once every quarter.
2. Collaboration with other NSNP Organizations and NGOs on community projects and trainings on taxation, basic accounting, basic Finance.
3. Other community projects: Inter -regional/sectoral collaboration such as Adopt-a-Chapter; Basic accounting/bookkeeping/tax compliance seminars for small and micro-businesses; Scholarship and Educational Assistance for indigent accounting students

COMMUNICATIONS AND PUBLIC RELATIONS

2PTS

(Any of the following activities)

1. Publication of quarterly newsletter and submission of copies to the National Office
2. Fellowship affair with at least one ranking government official, regional, sectoral or national PICPA officers, or well – known individual.
3. Participation in information dissemination activities on CPA's role and responsibilities, code of ethics of the profession and advocating the engagement of CPA's in positions requiring skills of professional accountants (through visits to government and business offices, TV and radio guesting, press releases and newspaper articles)



4.

**INSTITUTION CAPACITY
BUILDING AND
SUSTAINABILITY
(10PTS)**

- | | |
|---|--------------|
| 1. Conduct of one (1) Leadership Program for PICPA officers attended by at least 50% of the officers | 3 PTS |
| 2. At least 1 leadership award obtained by Chapter Officers | 2 PTS |
| 3. A ratio 20% New Officers to Total Officers | 2PTS |
| 4. At least 75% of National Office updates and communications disseminated to members | 3 PTS |



5.

**ADMINISTRATION AND
COMPLIANCE WITH
REPORTING
REQUIREMENTS
(22PTS)**

Administrative and Financial Reports

- | | |
|---|---------------|
| 1. Remittance of Collection-20 days after EOM | 10 PTS |
| 2. Statement of Revenues & Expenses – 20 days after EOQ | 2 PTS |
| 3. Statement of Assets, Liabilities and Fund Balance – 20 days after EOQ | 2 PTS |
| 4. Annual Financial Statement- Aug 15 | 1 PT |
| 5. Annual Budget _ July 20 | 1 PT |
| 6. List of Directors and Officers -20 days after election | 1 PT |
| 7. Annual Plan of Activities (Scorecard)_July 20 | 1 PT |
| 8. Monthly Activity Report -20 days after EOM | 2 PTS |
| 9. Monthly Meeting Report – 20 days after EOQ | 2PTS |



6.

**FINANCIAL
MANAGEMENT
(10PTS)**

1. Revenue raised for the year enough to cover operations and projects

5PTS

Increase in revenue

Break-even

1PT

1% to 2% increase

2PTS

3% to 5% increase

4PTS

6% and above increase

5PTS

2. Increase in Fund Balance

5PTS

No change

0PT

1% increase

1PT

2% increase

2PTS

3% and above increase

5PTS



7.

**EXISTING BONUS OF
2PTS EACH OR A
MAXIMUM TOTAL OF
10PTS.**

Any five (5) of the following at 2 PTS each:

1. Develop OJT Program for Students or Teachers
2. Participation in PICPA Online election
3. Conduct 4 Quarterly General Membership Meetings
4. 75% of members are enrolled in the EventBank compared to total MiGS
5. At least 2 members are registered as Asean Chartered Accountants



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Financial Accounting and Tax Advisory (FATA) Project with DILG and CDA

Mentor Me Project with DTI

Collaboration with BLGF and BIR of DOF

FATA program with PCCI for the MSE members

Match PICPA member with other member, audit firms and industries for work opportunities

Adopt a PICPA member or immediate family member for micro business linkage (at least one beneficiary per Chapter)

Skills Training Project



SUMMARY:	
PROFESSIONAL GROWTH AND DEVELOPMENT	40
MEMBERSHIP GROWTH AND RETENTION	13
COMMUNITY PROJECTS, SOCIAL ACTIVITIES AND COMMUNICATIONS/ PUBLIC RELATIONS	5
INSTITUTION CAPACITY BUILDING AND SUSTAINABILITY	10
ADMINISTRATION AND COMPLIANCE WITH REPORTING REQUIREMENTS	22
FINANCIAL MANAGEMENT	10
BONUS POINTS	10
TOTAL	110



**GARCA Committee
FY 2020-2021**

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Thank You